

# ATTACHMENT “C”

## Blue Ridge Architectural Review Application Form Applicant Identification Information

|                        |  |
|------------------------|--|
| <b>Applicants Name</b> |  |
| <b>Address</b>         |  |
| <b>e-mail</b>          |  |
| <b>Telephone</b>       |  |
| <b>Date</b>            |  |

## Architect / Designer Information

|                         |  |
|-------------------------|--|
| <b>Architect’s Name</b> |  |
| <b>Address</b>          |  |
| <b>e-mail</b>           |  |
| <b>Telephone</b>        |  |

**1. Have you read and considered the content of the following documents as they relate to your proposal ?**

|  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| A) Mutual Easements of Blue Ridge Addition                             | <input type="checkbox"/> | <input type="checkbox"/> |
| B) Blue Ridge Architectural Review Procedures                          | <input type="checkbox"/> | <input type="checkbox"/> |
| C) Special Legal-Architectural Subcommittee Report Dated April 8, 2001 | <input type="checkbox"/> | <input type="checkbox"/> |
| D) Blue Ridge Construction Conditions & Guidelines                     | <input type="checkbox"/> | <input type="checkbox"/> |

**2.**

|  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| Is there an aspect of your proposal that does not meet the Building Limits/Standards set forth in Section 3 of the Mutual Easements (Refer to the Mutual Easements and Attachment B) ? | <input type="checkbox"/> | <input type="checkbox"/> |

**If yes explain:**

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|  |            |           |
|--|------------|-----------|
| <b>3.</b>  | <b>Yes</b> | <b>No</b> |
| Is there an aspect of your proposal that in either your estimate or a neighbor’s known or suspected estimate may have reason to be found in conflict with the Building Limits or Building Standards of Sections 3 & 4 of the Mutual Easements - which addresses standards (in part) regarding the placement on the lot, suitability, materials, site of proposal, harmony, and effect on outlook of adjacent or neighboring properties (Refer to the Mutual Easements and The Special Legal-Architectural Subcommittee Report) ? |            |           |

**If yes explain:**

|   |                           |
|---|---------------------------|
| <b>4.</b>   | <b>month / day / year</b> |
| <b>Date on which story poles were or will be placed</b> |                           |

**Note that story poles shall be in place prior to the first Monday following the presentation of plans to the Board as discussed in Step 9 of the procedures.**

**5. Please circle the number(s) in front of all of the types of construction listed below that describe the general scope of your proposal before the Grantor for approval:**

1. New Construction Entirely or removal and replacement of an existing residence
2. Remodel to an existing Residence with changes to the exterior appearance or profile of the existing structure
3. Outward expansion to an existing structure (increase in floor plan)
4. Upward expansion to an existing structure (such as an additional story or change in roof line profile)
5. Other

**6. Briefly describe the general scope of the proposed project for Board Review. The Architectural Chair may use this description or a portion of it in the Architectural Report typically published in the Blue Ridge Bulletin.**

**7. Provide a listing of homes in receipt of Neighbor Feedback Forms as addressed in Step 6 of the procedures, and obtain the signature of an owner acknowledging receipt of the Neighbor Feedback Forms. *The obligation to provide actual notice to neighboring households is on the applicant- failure to provide notice will delay a project.*** Notice should be given to the owner of: any home from which the proposed project is visible; homes on property that touches the property associated with the proposed project; and homes directly across the street from any home that is on property that touches the property associated with the proposed project. Signatures should be from the owner of the home, not a tenant or renter. If a signature cannot be obtained, contact the Architecture Chair for help in providing notice.

